

**Mewat Development Agency, Nuh**  
**Advertisement for Project Manager (NMDFC), MDA**

The Mewat Development Agency, Nuh is inviting applications from eligible candidates for the post of Project Manager for execution of lending schemes of National Minority Development & Finance Corporation (NMDFC) in MDA purely on contractual basis for an initial period of one year extendable for another year based on satisfactory performance.

1.	Essential Qualification	Graduate from any Recognized University
2.	Eligibility	Retired Branch Manager, Sr. Branch Manager, Chief Manager and Lead District Manager of a Nationalized Bank having 10 years experience (after adding experience of Branch Manager, Sr. Branch Manager, Chief Manager and Lead District Manager if someone has served in these capacities).
3.	Age Limit	Below 63years
4.	Consolidated pay	Last pay drawn minus pension.

**Terms and Conditions:**

1. The candidates should send their application form in prescribed performa through e-mail: [mda@hry.nic.in](mailto:mda@hry.nic.in) upto **25.09.2021** alongwith detailed bio-data listing the educational qualifications, experience, self attested photocopies of educational certificates, mark sheets and experience.
2. The application performa and selection criteria may be downloaded from the website of MDA i.e. [www.mda.nic.in](http://www.mda.nic.in).
3. The shortlisted candidates will be called for interview. The date, time and venue of the interview will be conveyed.
4. The contract can be terminated at any time without assigning any reason or prior notice and the candidate shall have no right to claim either regularization or any other benefits.
5. The incomplete application form will be rejected and hard copy of application will not be accepted.
6. The Mewat Development Agency, Nuh reserves the right to reject any or all the applications without assigning any reason.

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Chief Executive Officer,  
Mewat Development Agency,  
Nuh

## **Selection criteria**

<b>Academic Record</b>	<b>Maximum 25 marks</b>
Essential Qualification	0.25 of the % of the marks obtained in essential qualification exams
<b>Experience</b>	<b>Maximum 25 Marks</b>
i. Essential experience- nil. ii. 01 mark for each completed one year of experience on the relevant post subject to the maximum 25 marks.	
<b>Interview</b>	<b>Maximum 25 marks</b>

**Mewat Development Agency, Nuh**

**Application Performa**

**Application for the Post of Project Manager (NMDFC), MDA**

1. Name of Applicant: \_\_\_\_\_ Photo

2. Father/Husband Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Gender: \_\_\_\_\_

5. Nationality: \_\_\_\_\_

6. Language Known: \_\_\_\_\_

7. Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile No (Mandatory) \_\_\_\_\_

E-mail id (Mandatory) \_\_\_\_\_

8. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Educational Qualifications:

S.N.	Name of Exam	Year of Passing	Board/University	Total Marks	Marks Obtained	% age of marks

10. Details of Experience in the chronological order (enclose a separate sheet, if space below is insufficient:

S.N.	Name of Organization	Designation	Key Job area & responsibilities	Duration		Total experience
				From	To	

11. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be.

Declaration: I do affirm that all the informations given above are true to the best of my knowledge.

Date:

Place: (Signature of Applicant)